

Request for Proposals
Bid Number: #26-08-4279DB
Burnham Chapter – N5-NM 371 INTERSECTION RADIUS PROJECT
CN #LP50057

The Navajo Nation Office of the Controller - Purchasing Department and Navajo Nation Division of Transportation (Navajo DOT) are soliciting proposals and sealed bids for CN LP50057 – N5-NM 371 INTERSECTION RADIUS PROJECT.

Bid Documents are available on the Navajo DOT's website: www.mnooc.org and www.navajodot.org

Contact for questions:

- 1) Priscilla Lee, Navajo DOT, plee@navajodot.org, (505) 481-2331
- 2) Darren Begay, Buyer, Purchasing Section, darren.begay@navajo-nsn.gov, 928-871-6141

Closing date is **September 23, 2026, at 3:00 p.m.** Daylight Savings Time. Any proposal(s) received after this date and time will not be accepted and will be returned to the sender. No faxed or email proposals or bids will be accepted.

PROPOSAL SUBMITTAL



All proposal **MUST** have the prospective respondent's name and contact information on the outside of the **sealed** proposal and **sealed** Proposal Cost (bids). If not included, it will be considered "Non-Responsive." All proposals are to be submitted to:

Mailing Address:

Navajo Division of Transportation – Non-Federal Highway Section
 Attention: Priscilla Lee
 P.O. Box 4620, Window Rock, AZ 86515
 Phone: (505) 481-2331

Hand Delivery:

Navajo DOT Complex (Tse Bonito, NM) #16 Old Coalmine Road, Mentmore, NM 87319

Hand Delivery: Driving Instructions from Gallup, New Mexico

Take Exit 20 from I-40. Take US 491 from Gallup, New Mexico north to Yatahey, NM, which is approximately 5.5 miles. Approach a Y-Intersection. Left lane goes to Window Rock, AZ, which is NM 264. Take NM 264 and go about 15 miles west. The Navajo Division of Transportation Complex will be on the north side of NM 264 (approximately MP 1.5) on Indian Route 54.

All proposals and bid form shall be sent in a sealed envelope, clearly marked with the following information:

RFP Bid Number: 26-08-4279DB

Description or Title: CN LP50057 – N5-NM 371 INTERSECTION RADIUS PROJECT

Contact Person: Darren Begay, Buyer
 Purchasing Department
 Work: 928-871-6141 Website: www.nnooc.org
 Email: darren.begay@navajo-nsn.gov

Priscilla Lee, SPPS
 Navajo Division of Transportation - Non-Federal Highway Section
 Work Cell Phone: (928) 551-2051
 Work Phone: (505) 371-8342 Website: www.navajodot.org
 Email: plee@navajodot.org

Please submit two (2) copies of proposals and bid schedule.

PART I

INFORMATION ONLY – NO RESPONSE TO THIS SECTION IS REQUIRED

- A. This Request for Proposal (RFP) provides the prospective respondents with sufficient information that will enable them to prepare and submit a proposal for consideration.
- B. This RFP contains the instructions governing the proposals to be submitted and the materials to be included. These are mandatory requirements which must be met to be eligible for consideration. Failure to adhere will result in a “Non-Responsive” Status.
- C. SCHEDULE OF ACTIVITIES AND TIMELINES:

Schedule of Activities	Timelines
Pre-Proposal Meeting will NOT be held.	Pre-Proposal Meeting will NOT be held. Contractors are encouraged to conduct a field visit on their own prior to submitting a bid proposal.
Prospective respondents “Inquiry Timeline.” All inquiries and questions will be answered prior to this date. Questions must be submitted in writing only. If needed, an Addendum will be issued to all vendors who requested for a copy of the RFP to ensure they all received the same information. No questions accepted after this date.	09/16/26
Due date for all proposals	09/23/26
Opening of proposals and evaluations by the Review Panel	09/30/26
Award of Contract	10/5-9/26
Estimated NTP Date	10/26 – 11/2/26

- D. INQUIRIES: Prospective respondents may contact Navajo Division of Transportation (DOT) – Non-Federal Highway Section staff via email in reference to this RFP in obtaining clarification of requirements. No inquiries will be accepted after the inquiring date listed in Section C.
- E. ADDENDUM OR SUPPLEMENT TO THIS REQUEST FOR PROPOSALS: In the event it becomes necessary to revise any part of this RFP, an addendum will be issued. Any respondents that already submitted a proposal will be notified.
- F. PROPOSALS SUBMISSION: Proposal must be received on [September 23, 2026](#). Respondents who are mailing their proposals should allow sufficient time for mail delivery

to ensure receipt by the time specified. If mailed, it is recommended that proposals be sent by certified mail to the mailing address indicated on [Page 2](#) of this RFP.

NUMBER OF PROPOSALS TO BE SUBMITTED: In the submission of all proposal, provide two (2) copies of the proposal response and two (2) copies of the bid schedule in one sealed envelope. The outside of the envelope should be clearly marked with 1) Respondent's Contact information, and 2) the "RFP Bid Number **26-08-4279DB** Project Name: CN LP50057- N5-NM 371 INTERSECTION RADIUS PROJECT"

- G. **LATE RECEIPT OF PROPOSALS:** Late proposal will not be accepted. It is the responsibility of the respondent to ensure that the proposal arrives at the Navajo Division of Transportation – Non-Federal Highway Section on or before the date/time specified.
- H. **REJECTION OF PROPOSALS:** The Navajo Division of Transportation (Navajo DOT) – Non-Federal Highway Section reserves the right to reject any or all proposals and to waive informalities and minor irregularities in the proposals received.
- I. **PROPRIETARY INFORMATION:** Any restriction on the use of the information, data, contents contained within the proposals must be clearly stated in the proposal itself. Each and every page of the propriety material must be labeled or identified with the word "Proprietary." Proprietary information submitted in response to this RFP will be handled in accordance with applicable procurement regulations.
- J. **PROPOSAL MATERIAL OWNERSHIP:** All material submitted in reference to this RFP shall become the property of the Navajo Nation and will not be returned to the respondent. Responses received will be retained by the Navajo DOT – Non-Federal Highway Section and may be reviewed by any person(s) after the final selection has been made, subject to [Section J](#). The Navajo DOT – Non-Federal Highway Section has the right to use any or all systems, ideas presented in this RFP, subject to limitations in [Section J](#). Disqualification or non-selection of a respondent does not eliminate this right.
- K. **INCURRING COSTS:** The Navajo DOT – Non-Federal Highway Section is not liable for any cost incurred by the Respondent prior to issuance of service contract or a purchase order.
- L. **ACCEPTANCE OF PROPOSAL CONTENT:** The contents of the proposal of the successful Respondent will become contractual obligation, if acquisition action ensues. Failure of the successful Respondent to accept this obligation may result in cancellation of the award and such Respondent may be removed from consideration for future solicitation.
- M. **ACCEPTANCE TIME:** The Navajo DOT – Non-Federal Highway Section, in coordination with the Navajo Nation Business Regulatory Department and the Navajo Nation Office of the Controller, intend to select the successful Respondent in the time specified in [Section C](#), after the closing date of receipt of proposals.

Evaluation Sheet

Proposal Factors	Requirements	Maximum Points Awarded
Proposal Format	7 pages, single-sided pages; and proposal spiral bound.	5
Scope of Work	Describe in the proposal the steps, methods, and or approach to completing the following: completing project within specified timelines, unclassified excavation, subgrade preparation, base course, asphalt material, curb and gutter, signing, striping, traffic control management, mobilization, utility locations, certification, and equipment.	80
Communication	Explain how contractor will communicate with Navajo DOT and New Mexico Department of Transportation about the progress of the project.	5
Experience	References: List references of two projects of similar nature from two different projects/sources.	10
	TOTAL	100

- Q. RETURN PROPOSAL: The Navajo Nation and Navajo DOT have no obligation in returning any of the proposal received in response to this RFP.
- R. TERM: The term of the Construction Contract will be a period of one year from the date of *Notice to Proceed*.
- S. COMPLIANCE WITH THE NAVAJO NATION OPPORTUNITY ACT: Proposal will be opened and evaluated in compliance with the Navajo Nation's Business Opportunity Act, 5 N.N.C., Chapter 2, Subsection 201 – 215 and the Navajo Nation Procurement Rules and Regulations.

PART II

PURPOSE:

The **purpose** of this Request for Proposal (RFP) is to select a contractor to complete the N5-NM 371 INTERSECTION RADIUS project in Burnham, NM.

SCOPE OF WORK

The RFP is to seek a **contractor** that will:

Be familiar with project:

- Become familiar with all the conditions surrounding the construction of the proposed project area including the availability of materials and labor.

Secure Water Permit for Project:

- Identify water source and obtain a water permit through Navajo Department of Water Resources. Contact number is (928) 729-4003. There will be no separate bid item for water usage or a water permit. The cost of the water and water permit shall be included in the respective bid items for the work to be performed.

Specifications:

- The contractor shall follow the 2019 Edition of the New Mexico Department of Transportation's (NMDOT) Standard Specifications.

Mobilization:

- Contractor will mobilize to Burnham identify a staging area. The location of the staging area is the responsibility of the contractor.

Construction Staking by Contractor:

- Contractor will be responsible for staking the project area according to established plans, designs, and NMDOT's specifications.

Erosion Control:

- N/A

Traffic Control:

- A Traffic Control Plan must be submitted by the contractor to Navajo DOT and NMDOT for review and acceptance a minimum of 15 days prior to commencement of work. The Traffic Control Plan must be accepted by Navajo DOT and NMDOT and implemented before any other work can commence at the project site.
- The contractor must obtain a NMDOT Traffic Control Permit prior to starting construction.

Attachments

- 1) Addendum Acknowledgement
- 2) Relevant References Sample
- 3) Bid Schedule (separate file)
- 4) Plans for CN LP50057 – N5-NM 371 INTERSECTION RADIUS PROJECT
(separate file)

Addendum Acknowledgement

Addendum:

In submitting this Bid, Respondent represents that: *Respondent has examined and carefully studied the RFP and attachments, and any data and reference items identified in the RFP documents, and hereby acknowledges receipt of the following Addenda:*

Addendum No:**Addendum Date:**

Respondent's Acknowledgement Signature:

Name and Title

Company Name

